



JEEVANDEEP SHAIKSHANIK SANSTHA'S POI'S

ARTS, COMMERCE & SCIENCE COLLEGE

(Affiliated to Mumbai University)

Mumbai University Affiliation No. Aff / Recog. /6403 of 2008 dt. 17th Oct. 2008

Govt. of Maharashtra Order No. NGC 2008 / (218 / 08) MS - 3, dt. 16/6/2008

At. Khardi (E), Tal. Shahapur, Dist. Thane Pin 421 601. • Website : www.jsspcollegekhardi.in • Email: jeevandeepkhardi@gmail.com

Ref. : JSSP/ACSC / ____ /

Date : _____

Date: 01/06/2022

Notice**Subject: College Examination Committee Meeting**

This is to inform all concerned that a meeting of the College Examination Committee will be held on 02/06/2022 at 02:00pm in the Exam Department hall of . The meeting will be conducted under the guidance of the K.R. Kalkate Sir ,

Agenda:

1. Annual Planning of Examination
2. Previous Sem Examination Bills

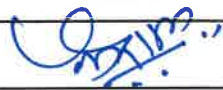




All members of the College Examination Committee are requested to attend the meeting punctually. Your active participation and valuable inputs are crucial for the effective planning and execution of examination-related matters.

Please make necessary arrangements to ensure your presence at the meeting.


Principal

Jeevandeep Shaikshanik Sanstha Poi's
Art's, Commerce & Science College Khardi
Khardi, Tal. Shahapur, Dist. Thane 421 601.

Principal

Sr. No.	NAME	SIGN
1	Prof, KAILAS RADHAKISAN KALKATE	
2	Asst. Prof. VISHAL SAMPAT BHOSALE	
3	Asst. Prof. PUSHPA RAMNATH SABALE	
4	Asst. Prof. NILESH SHANLKAR SARKTE	
5	Mrs. MANGAL RAJU BHAGAT	





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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: June 2, 2022

Minutes of the College Examination Committee Meeting**Agenda:**

1. Annual Planning of Examination
2. Previous year Examination Bills

Meeting Proceedings:

The College Examination Committee convened on June 2, 2022, at the Examination Section under the guidance of the Principal of the College, K.R. Kalkate Sir. The following points were discussed during the meeting:

1. Annual Planning of Examination: The committee deliberated on the annual planning of examinations for the upcoming academic year. Various aspects such as scheduling, examination formats, and logistics were reviewed to ensure smooth conduct and integrity of examinations.
2. Previous Year Examination Bills: The examination bills from the previous academic year were reviewed and discussed. Members scrutinized the expenditure and financial aspects related to examination logistics, including procurement of materials, personnel expenses, and any other relevant costs.






Conclusion:

The meeting concluded with a comprehensive discussion on the aforementioned agenda items. Action points were identified, and responsibilities were delegated to respective members for further follow-up and execution.

Next Meeting:

The next College Examination Committee meeting is scheduled for 10/08/2022, where progress on action items and any new agenda points will be discussed.



Sr. No.	NAME	SIGN
1	Prof, KAILAS RADHAKISAN KALKATE	
2	Asst. Prof. VISHAL SAMPAT BHOSALE	
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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: 10/08/2022

Notice**Subject:** College Examination Committee Meeting

This is to inform all concerned that a meeting of the College Examination Committee will be held on 10/05/2022 at 02:30 pm in the Exam Department hall. The meeting will be conducted under the guidance of K.R. Kalkate Sir.

Agenda:

1. Planning of First Half Examinations
2. Time Table Preparation
3. Number of Supervisors Required
4. Distribution of Examination Duties among Staff
5. Review of Examination Logistics (e.g., stationery, seating arrangements)
6. Assessment of Stationery Requirements (e.g., answer booklets, pens)
7. Evaluation of Seating Arrangements for Examination Halls
8. Any Other Examination-related Matters

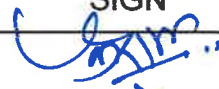

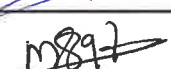
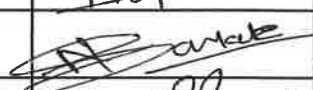
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Please make necessary arrangements to ensure your presence at the meeting.

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Minutes of the College Examination Committee Meeting**Agenda Items Discussed:****1. Planning of First Half Examinations:**

- Discussed the schedule for the upcoming first half examinations.
- Considered factors such as syllabus coverage, duration, and student preparation time.
- Decided to finalize the examination dates by [insert deadline].

2. Time Table Preparation:

- Reviewed the proposed timetable for the examinations.
- Adjusted timings to ensure adequate time between exams and to accommodate any unforeseen events.
- Assigned responsibility to [specific member] to finalize the timetable by [insert deadline].

3. Number of Supervisors Required:

- Assessed the number of supervisors needed for smooth conduct of examinations.
- Decided to recruit additional supervisors considering the increased number of exam halls and students.
- [Action item: HR department to initiate the process of recruiting additional supervisors.]

4. Distribution of Examination Duties among Staff:

- Discussed the allocation of examination duties such as invigilation, paper setting, and result processing.
- Ensured equitable distribution of responsibilities among teaching and non-teaching staff.
- [Action item: Examination department to prepare a detailed duty roster and circulate it among the staff.]

5. Review of Examination Logistics:

- Evaluated the arrangements for stationery, seating, and other logistics.
- Noted areas for improvement based on past experiences.
- Emphasized the importance of ensuring comfortable and conducive examination environments for students.
- [Action item: Examination department to conduct a thorough inspection of examination halls and make necessary arrangements.]

6. Assessment of Stationery Requirements:**Principal**Jeevandeep Shaikshanik Sanstha Poi's
Arts, Commerce & Science College, Khardi,
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Date : _____





- Reviewed the requirements for answer booklets, pens, and other stationery items.
 - Ensured an adequate stock of stationery to avoid any shortage during examinations.
 - [Action item: Procurement department to procure additional stationery as per the assessed requirements.]
7. Evaluation of Seating Arrangements for Examination Halls:
- Inspected the seating arrangements in examination halls.
 - Discussed strategies to prevent malpractices and ensure fairness during examinations.
 - Action item: Examination department to reorganize seating arrangements and implement necessary measures for examination integrity.]

Next Meeting:

The next meeting of the College Examination Committee will be scheduled on 03/11/2022 at 03:15 Pm in the Exam Department Hall.


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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: 02/11/2022

Notice**Subject: College Examination Meeting**

This is to formally notify all members of the College Examination Committee regarding an upcoming meeting scheduled for 05/11/2022 at 03:15 Pm. The venue for the meeting will be the Exam Department hall. Under the esteemed guidance of K.R. Kalkate Sir, the Committee will convene to discuss crucial matters pertaining to examination procedures and outcomes.

Agenda:

1. Follow-up of evaluation processes.
2. Collection of mark sheets and data entry into Excel.
3. Discussion on the tentative date for the declaration of results.
4. Determination of the date for the distribution of mark sheets.


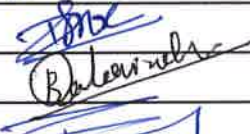
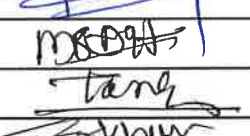
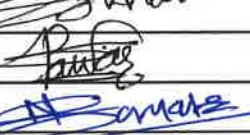
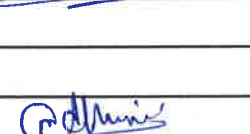
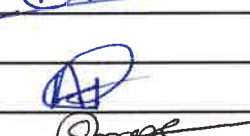
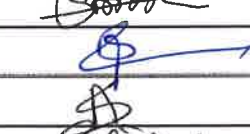
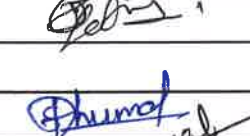
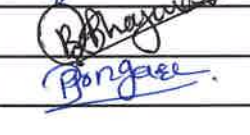
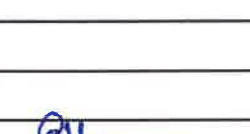
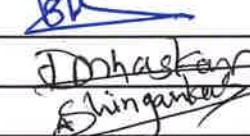
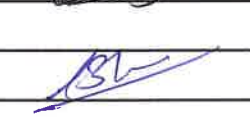
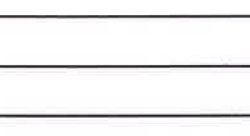
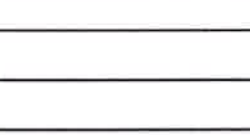
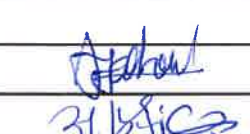

We emphasize the significance of your attendance at this meeting, as your active participation and valuable insights are fundamental for the efficient planning and execution of examination-related affairs.

We kindly request all members to make necessary arrangements to ensure their punctual presence at the designated time and venue.

**Principal**

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15	SONAM GANGARAM MORE	
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Ref. : JSSP/ACSC / ____ /

Date : _____

Date: 05/11/2022

Minutes of the College Examination Meeting**Time:** 03:15 Pm**Venue:** Exam Department hall**Chairperson:** K.R. Kalkate Sir**Agenda:**

- 1. Follow-up of evaluation processes:** The Committee reviewed the progress of evaluation procedures for the recently conducted examinations. It was noted that evaluations are underway according to the established timelines. Members were reminded to ensure adherence to assessment guidelines and accuracy in grading.
- 2. Collection of mark sheets and data entry into Excel:** Discussion ensued regarding the efficient collection of mark sheets from faculty members and subsequent data entry into Excel sheets for record-keeping and analysis. It was agreed that a streamlined process will be established to facilitate timely data entry and verification.
- 3. Discussion on the tentative date for the declaration of results:** The Committee deliberated on the tentative date for the declaration of examination results. Factors such as completion of evaluations, verification processes, and administrative requirements were considered. A tentative date was proposed and will be finalized after further consultation with relevant stakeholders.
- 4. Determination of the date for the distribution of mark sheets:** Members discussed the scheduling of mark sheet distribution to students following the declaration of results. It was emphasized that adequate arrangements should be made to ensure smooth distribution, taking into account logistical considerations and student accessibility.







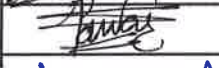


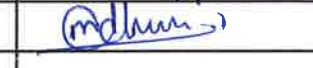
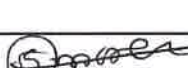
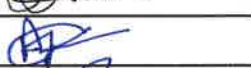




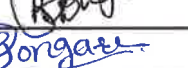



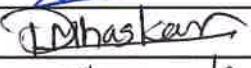
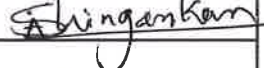
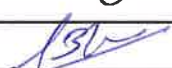
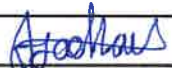

Next Meeting: The next meeting of the College Examination Committee will be scheduled on 01/01/2023 at 02:10 Pm in the Exam Department Hall.

Adjournment: The meeting was adjourned at 05:10 pm

Principal

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Date : _____

Date: 29/12/2022

Notice**Subject: College Examination Committee Meeting**

This is to formally notify all members of the College Examination Committee regarding an upcoming meeting scheduled for 02/01/2023 at 02:10 Pm. The venue for the meeting will be the Exam Department hall. Under the esteemed guidance of K.R. Kalkate Sir, the Committee will convene to discuss crucial matters pertaining to examination procedures and outcomes.

Agenda:






- 1) Conduct of unit test
- 2) schedule Exam time table
- 3) Display of time table on students Groups
- 4) Class test examination (sem II, IV and VI)
- 5) Internal examination M.com part I Sem II
- 6) Distribution of Mark Sheet

We emphasize the significance of your attendance at this meeting, as your active participation and valuable insights are fundamental for the efficient planning and execution of examination-related affairs.

We kindly request all members to make necessary arrangements to ensure their punctual presence at the designated time and venue.


Principal**Principal**

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Khardi, Tal. Shahapur, Dist. Thane 421 601.

JEEVANDEEP SHAIKSHANIK SANSTHA'S POI'S

ARTS, COMMERCE & SCIENCE COLLEGE

(Affiliated to Mumbai University)

Mumbai University Affiliation No. Aff / Recog. /6403 of 2008 dt. 17th Oct. 2008

Govt. of Maharashtra Order No. NGC 2008 / (218 / 08) MS - 3, dt. 16/6/2008



At. Khardi (E), Tal. Shahapur, Dist. Thane Pin 421 601. • Website : www.jsspcollegekhardi.in • Email: jeevandeepkhardi@gmail.com

Ref. : JSSP/ACSK / ____ /

Date : _____

Date: 02/01/2023

Minutes of the College Examination Committee Meeting**Time:** 2:10 PM**Venue:** Exam Department Hall**Agenda Items:**

1. Conduct of unit tests
2. Schedule Examination timetable
3. Display of the timetable on student groups
4. Class test examination (Semester II, IV, and VI)
5. Internal examination for M.Com Part I Semester II
6. Distribution of Mark Sheets

Proceedings:

1. The meeting commenced at 2:15 PM with Mr. K.R. Kalkate presiding.
2. The agenda items were discussed sequentially:
 - Conduct of unit tests: It was proposed to conduct unit tests for all departments according to the syllabus. The schedule will be prepared and circulated among faculty members.
 - Schedule Examination timetable: The examination timetable for all semesters will be prepared and finalized by the Examination Committee within this week. It will be published on the college website and notice boards.
 - Display of the timetable on student groups: The timetable will also be shared on student groups via online platforms for wider accessibility.
 - Class test examination: Examinations for Semester II, IV, and VI will be conducted as per the academic calendar. The specific dates and venues will be communicated to students promptly.
 - Internal examination for M.Com Part I Semester II: Internal examinations for M.Com Part I Semester II will be conducted in accordance with university guidelines. The examination dates will be synchronized with the university schedule.

Principal

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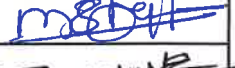


- Distribution of Mark Sheets: Mark sheets for the previous examinations will be distributed to students by the respective departments within two weeks.

3. The meeting concluded at 04:15 pm

Next Meeting: The next meeting of the College Examination Committee will be scheduled on 04/03/2023 at 02:30Pm in the Exam Department Hall.


Principal

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Art's, Commerce & Science College Khardi
Khardi, Tal. Shahapur, Dist. Thane 421 601.

Sr. No.	NAME	SIGN
1	Prof, KAILAS RADHAKISAN KALKATE	
2	Asst. Prof. VISHAL SAMPAT BHOSALE	
3	Asst. Prof. PUSHPA RAMNATH SABALE	
4	Asst. Prof. NILESH SHANLKAR SARKTE	
5	Mrs. MANGAL RAJU BHAGAT	




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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: 27/02/2023

Notice**Subject:** College Examination Committee Meeting

This is to inform all concerned that a meeting of the College Examination Committee will be held on 04/03/2023 at 02:30Pm in the Exam Department hall. The meeting will be conducted under the guidance of K.R. Kalkate Sir.

Agenda:

- 1) Planning for practical examination (Sem VI)
- 2) Preparation of Time Table
- 3) Display of practical examination time table
- 4) Exam from submission planning
- 5) Regular Examination (Sem II and III)
- 6) Additional Examination (sem II and III)






All members of the College Examination Committee are requested to attend the meeting punctually. Your active participation and valuable inputs are crucial for effective planning and execution of examination-related matters.

Please make necessary arrangements to ensure your presence at the meeting.



Principal
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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: 04/03/2023

Minutes of College Examination Committee Meeting

Time: 02:30Pm

Venue: Exam Department Hall

Agenda Items Discussed:

1. Planning for practical examination (Sem VI):

- Discussed the syllabus coverage and allocation of examiners.
- Decided to finalize the practical examination schedule by [specific date].
- Action item: Examination Department to coordinate with respective departments for resource allocation.

2. Preparation of Time Table:

- Reviewed proposed time table drafts.
- Noted necessary adjustments for clashes and optimal scheduling.
- Action item: Examination Department to finalize and circulate the time table by [specific date].

3. Display of practical examination time table:

- Agreed upon the mode of display (e.g., notice boards, college website).
- Emphasized the importance of timely communication to students.
- Action item: Examination Department to ensure timely display by [specific date].

4. Exam form submission planning:

- Discussed the procedure for exam form submission and deadlines.
- Identified potential challenges and proposed solutions.
- Action item: Examination Department to publish clear guidelines and deadlines.

5. Regular Examination (Sem II and III):

- Reviewed examination logistics and arrangements.
- Noted any concerns or issues raised by committee members.
- Action item: Examination Department to address concerns and ensure smooth conduct.

6. Additional Examination (Sem II and III):

[Signature]
Principal



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Date : _____

- Discussed the necessity and procedures for additional examinations.
- Emphasized fairness and transparency in the process.
- Action item: Examination Department to formulate guidelines and procedures.

Meeting Adjourned: at 04:00 pm


Principal

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Ref. : JSSP/ACSCK / ____ /

Date : _____

Date: 28/04/2023

Notice**Subject: College Examination Committee Meeting**

This is to inform all concerned that a meeting of the College Examination Committee will be held on 02/05/2023 at 03:00 Pm in the Exam Department hall. The meeting will be conducted under the guidance of K.R. Kalkate Sir.

Agenda:

- 1) Declaration of FY & SY results
- 2) Notification for revaluation
- 3) Distribution of mark sheet
- 4) theoretical examination of T.Y.Bsc.IT (Sem VI)
- 5) ATKT examination T.Y.B.Sc IT(Sem-VI)

All members of the College Examination Committee are requested to attend the meeting punctually. Your active participation and valuable inputs are crucial for effective planning and execution of examination-related matters.




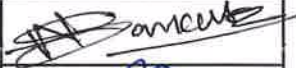

Please make necessary arrangements to ensure your presence at the meeting.



Principal

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Ref. : JSSP/ACSK / ____ /

Date : _____

Date: 02/05/2023

Minutes of College Examination Committee Meeting**Time:** 03:00 Pm**Venue:** Exam Department Hall**Agenda Items Discussed:****1. Declaration of FY & SY results:**

- Reviewed and approved the results of First Year (FY) and Second Year (SY) examinations.
- Noted any discrepancies or concerns raised by committee members.
- Action item: Examination Department to publish the results on the college website and notice boards.

2. Notification for revaluation:

- Discussed the procedure for revaluation requests and deadlines.
- Emphasized adherence to the revaluation guidelines.
- Action item: Examination Department to issue a notification detailing the revaluation process.

3. Distribution of mark sheets:

- Agreed upon the schedule and logistics for mark sheet distribution.
- Noted the importance of ensuring accurate and timely distribution to students.
- Action item: Examination Department to coordinate with administrative staff for mark sheet distribution.

4. Theoretical examination of T.Y.B.Sc.IT (Sem VI):

- Discussed the syllabus coverage and examination logistics for the theoretical examination.
- Addressed any concerns or queries raised by committee members.
- Action item: Examination Department to finalize the examination schedule and logistics.

5. ATKT examination T.Y.B.Sc.IT (Sem VI):

- Reviewed the requirements and procedures for ATKT (Allowed to Keep Term) examinations.

[Signature]
Principal



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Date : _____

- Noted the importance of providing opportunities for students to clear their ATKTS.
- Action item: Examination Department to finalize the ATKT examination schedule and procedures.

Meeting Adjourned: 04:15 pm


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