

Online Workshop on Writing E-Mail

Notice

Date-12/02/2022

All students are hereby inform that English Department will arrange Online workshop on the date of 14th February 2022 on the topic of 'How to write a letter or E-mail'.on Monday 9.30am.All students compulsory attend this workshop. workshop will conduct on Zoom platform link will provide to join workshop.

Resource person: Dr.Bhimrao Bansode

(Arts, commerce Science College, Onde. HOD of English Department)

Meeting ID: 74046288851

Passcode: 12345



A handwritten signature in blue ink, appearing to read "Jeevandeep".

Principal

Jeevandeep Shaikshanik Sanstha Poi's
Art's, Commerce & Science College Khardi
Khardi, Tal. Shahapur, Dist. Thane 421 601.

Sr.No.	Roll No.	Student Name	Class	Sign
		Sulaj Kashinath Gole		
		Rushikesh Gole		
		Amol Shantaram Bhonde		
		Vinshau Diip Bhushare		
		Yojana Balaram Harwal		
		Ranjana Sudam Binnar		
		Dev ides Raghunath Kank		
		Aakash Tanaji Kank		
		Ajay Anaji Kekare		
		Diya Jaywant Kieran		
		Sakshi Jaywant Kieran		
		Omkar Tulshiram Korse		
		MAVAR SONNATH KORDA		
		Arya Kashinath Lute		
		Pratik Rajaram Lino		
		Ganesh Mahadu Mande		
		Shubham Tukaram Densare		
		LAVKESH SUBHAS CH DUBHAR		
		Sahil Bharat Dhongade		
		Roshan Eknath Dhasade		
		Kalpesh Ganesh Dhapte		
		Mugdha Karolakar Chavhan		
		Jyesh Garkhan		
		Ajay Shiram Gaurande		
		Pushpa Nivrutti Menge		
		Savita Yeshwant Gawale		
		Kamuna Pandit Gharat		
		Ankush Chandramodar		
		Aniket Sunil Mose		
		Prashant Sunil Ghare		
		Ketan Ramnath Shodvande		
		Bardini Subhash Nichite		
		Sayaji Balu Nichite		
		Aman Rajendra Nirbhare		







Jeevandeep Shaikshnik Sanstha
Arts, Commerce & Science College, Khardi

Tal. Shahapur Dist. Thane
(Affiliated to Mumbai University)

Activity Report

1. Nature of Activity :

2. Topic /Subject of the Activity :

3. Objective for conducting the activity

4. Methodology

5. Department / Committee

6. Coordinator Name

One Day Online Workshop
How To Write A Letter
& An E-mail
Resource person - Mr. Bansode

Provide knowledge about
Professional Correspondence

Oral + P.P.T Presentation
English
Ass. Prof. Reshma Ghodwade

7. Date - 14/02/2022

Time - 9.30am

8. Venue :

9. Outcome - Students Aware about Correspondence

10. Description of Activity

(Separate Sheet Attach)

11. Proofs attached :

1. letters 2. Student list of participation 3. Certificate

4. Document 5. Photos 6. News 7. Any other

12. Coordinator Sing

Ghodwade



Principal

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