

Circular

All students college are hereby informed that on 12th December 2022 a workshop on Basics of Email And Gmail has been organised. All students should participate in this activity.

Venue-Seminar hall

Co-ordinator



A handwritten signature in blue ink, appearing to be "J. D. Joshi", written over the printed name of the Principal.

Principal

Jeevandeep Shaikshanik Sanstha Poi's
Art's, Commerce & Science College, Khardi
Khardi, Tal. Shahapur, Dist. Thane 421 601.

Activity- 3

Jeevandeep Shaikshanik Sanstha

Arts, Commerce & Science College, Khardi

Workshop

Topic: Basics of E-mail & G-mail

Date: 12/12/2022

According to our report English Department was arrange workshop on the **Date of 12th December 2022, Monday.**

At 10.am to 12.pm

Workshop was organised on the Basics of E-mail and G-mail as well as safety of our accounts of E-mail or G-mail.

Ass.Prof.Rrshma Ghodvinde

Guided on Resume or C.V. writing and Ass.Prof.Pushpa Sabale guided on E-mail or G-mail basics.



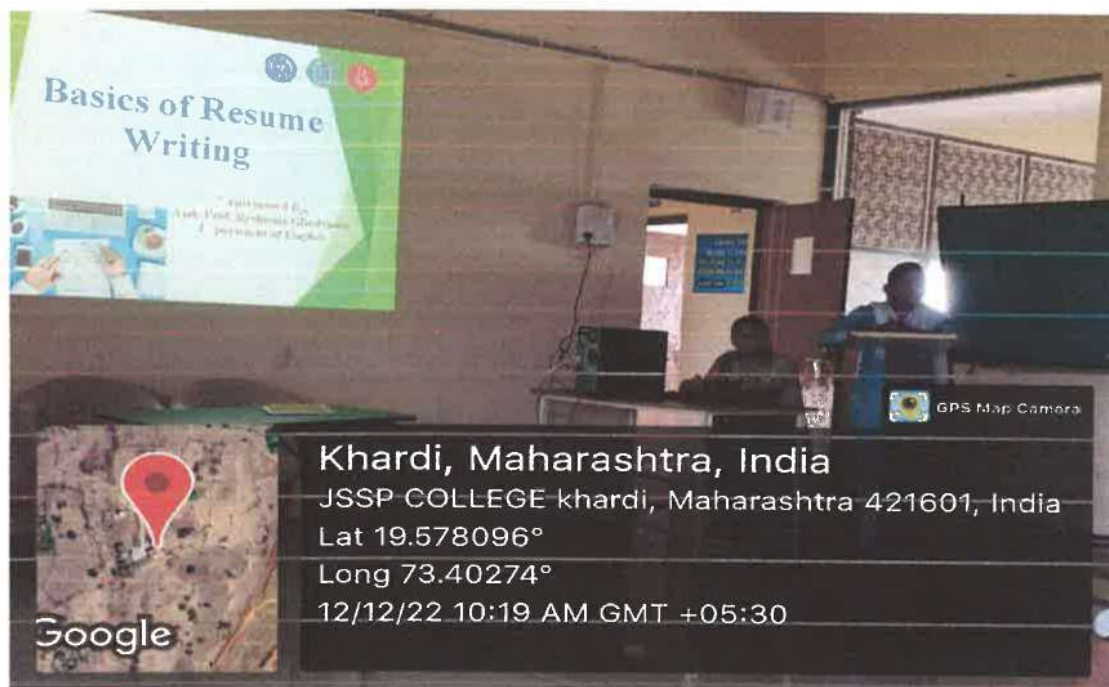

Principal
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Art's, Commerce & Science College, Khardi
Khardi, Tal. Shahapur, Dist. Thane 42

This workshop was very helpful for all students. They are aware about fake information and fraud accounts. Students will take precautions while using e-mail and G-mail, 40 Students participated in this workshop session. College principal prof. K.R. Kalkate also guided the students. English Department and IT Department's staff and students were attending this workshop.

Organizers:

**Ass.Prof Reshma Ghodvinde-
Vishe(Eng.Dept)**

Ass.Prof.Pushpa Sabale(I.T.Dept.)




Principal
Jeevandeep Shaikshanik Sanstha Pol's
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Jeevandeep Shaikshnik Sanstha
Arts, Commerce & Science College, Khardi
 Tal. Shahapur Dist. Thane
 (Affiliated to Mumbai University)
Activity Attendance Sheet



1. Nature of Activity :

2. Topic / Subject of the Activity :

3. Department / Committee

4. Date

5. Venue :

6. Outcome

Workshop

Basics of E-mail & Gmail

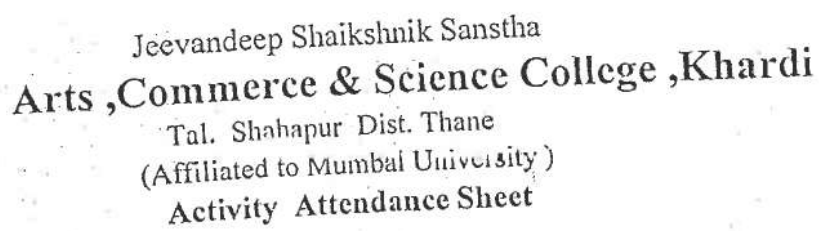
English / Resume writing

12/12/2022

Time 10 am to 12. pm

Develop Software Skills

Sr.No	Roll No	Student Name	Class	Sing
1)	223527	Rimzim Tripathi	F.Y.BSc(IT)	Rupali
2)	223556	Khushi Chaudhari	F.Y.BSc(IT)	Khushi
3)	223552	Harshal Bhondave	1V	Bhavesh
4)	223502	Bhavesh Ghazat	1V	Bhavesh
5)	221005	Gaurav Bangare	F.Y.B.A	Gaurav
6)	221464	Rohidas Kekare	1V	Rohidas
7)	221373	Aman Nirbhavane	F.Y.B.A	Aman
8)	221089	Sahil Dhongale	F.Y.B.A	Sahil
9)	222319	Ganesh Borkar	E.Y.BAF	Ganesh
10)	221016	Nirhil Ghole	F.Y.B.A	Nirhil
11)	221249	Seemiksha Gode	F.Y.B.A	Seemiksha
12)	221247	Maheshi Nipure	F.Y.B.A	Maheshi
13)	223543	Komal Kalu Samukte	F.Y.BSc(IT)	K.K.Samukte
14)	223510	Tejal Uttam Ugale	F.Y.BSc(IT)	Tejal
15)	221139	Vaishali Dnyaneshwar Gavari	F.Y.B.A	Vaishali
16)	221178	Sayma Usman Shaikh	F.Y.B.A	Sayma
17)	221046	Sanika Kailas Patil	F.Y.B.A	S.K.Patil
18)	221184	Pratik Sanjay Mandhare	F.Y.B.A	Pratik
19)	221294	Siddhant Ashok Surwade	F.Y.B.A	S.Surwade
20)	221072	Jay Pandurang Raj	F.Y.B.A	Jay
21)	221280	Dhishan R. Jambharkar	F.Y.B.A	Dhishan
22)	221234	Laxman N. Gode	F.Y.B.A	Laxman
23)	222354	Poonam Anandesh Birkadar	F.Y.BAF	Poonam
24)	222351	Bharani Dattu Kokate	F.Y.BAF	B.D.Kokate
25)	222304	Sanju Ganeshram Chaudhary	F.Y.BAF	Sanju



6.Outcome

Time 10 am to 12 pm

Develop Software Skills





JEEVANDEEP SHAIKSHANIK SANSTHA POI'S
ARTS , COMMERCE & SCIENCE COLLEGE KHARDI
TAL. SHAHAPUR , DIST. THANE



Department of Information Technology & English Organizes
WORKSHOP ON "RESUME WRITING & BASICS OF EMAIL"



Date: 12 Dec 2022
Time: 10 AM TO 12 PM

Coordinators

Prof. Pushpa. R. Sabale
Prof. Reshma.R.Ghodvinde
Prof. Mitali M. Chaudhari



President
Hon. R. N. Ghodvinde

Principal
Prof. K. R. Kalkate



Basics of E-mail and G-mail dated 12/12/2022



Jeevandeep Shaikshnik Sanstha
Arts ,Commerce & Science College ,Khardi
Tal. Shahapur Dist. Thane
(Affiliated to Mumbai University)

Activity Report

1. Nature of Activity :

Workshop

2. Topic /Subject of the Activity :

Basics of Email & G mail

3. Objective for conducting the activity

Knowledge of using Social sites

4. Methodology

P.P.T. Presentation

5. Department / Committee

English

6. Coordinator Name

Ass. Prof. Reshma Ghoshinde
Ass. Prof. Pushpa Sabale

7. Date 12/12/2022

8. Venue :

Time 10. am to 12. Pm
Digital Room

9. Outcome

Develop software skill

10. Description of Activity

(Separate Sheet Attach)

11. Proofs attached :

1. letters 2. Student list of participation 3. Certificate
4. Document 5. Photos 6. News 7. Any other

12..Coordinator Sing

Reshma Ghoshinde



[Signature]
Principal

Jeevandeep Shaikshnik Sanstha Poi's
Art's, Commerce & Science College Khardi
Khardi, Tal. Shahapur, Dist. Thane 421 601.



Basics of E-mail and G-mail dated 12/12/2022

